**Hilmar Cemetery District**

P.O. Box 309, Hilmar, Ca. 95324-0309

(209)634-7655 email: cjfmanager@hilmarcemeterydistrict.org

North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

(Meeting time changed from 4pm to 5pm as approved by President Darren Borrelli)

Meeting of the Board of Directors AGENDA of May 21, 2024 \* **5:00pm** –

Location: 8710 Tegner Rd –NORTH Hilmar Cemetery grounds.

**Meeting called to order at 5:01pm by President Darren Borrelli.**

Roll Call of Directors/Trustees: President Darren Borrelli; 2nd VP Michele Livak, Director Leslie Machado, and Director Taylor Nylund. Also in attendance: Manager Richard Rocha and Secretary Fatima Rocha. Absent was Assistant Manager Christopher Freeberg.

Reading of Minutes of Prior Meeting… dated April 16, 2024. **M/**M. Livak **M/S** T. Nylund **– APPROVED minutes**

1). **Financial Report** - Current Fiscal Year Financials –April 30, 2024. **M/**L. Machado **M/S** M. Livak **- APPROVED**

2). **President Borrelli** - (1). Introduction of any Guests- if any (None); 2). Committee Review – Update on South Hilmar Cemetery Improvement Plan. No updates at this time.

3). **Unfinished Business**-

(a)- Payment of BILLS = Presented at the Meeting by Mgr. Rocha. **M**/T. Nylund **M/S** L. Machado **- APPROVED** as submitted.

(b)- District Trustees – Contact made by President Borrelli with local property owner for possibility of acquiring land for future cemetery expansion.

(c)- Board Vacancy. A few candidates were approached by Mgr. Rocha, but responses are pending.

**North Cemetery** – (a). Grounds Superintendent Report: < to be presented by Manager > Driveway sealing & striping completed as well as new mower ramps installed. Several replacement trees are in the process of being planted.

**South Cemetery**- (a). The Board ‘Grounds Improvement’ Committee to report on their update Plan for South Cemetery <updates>. Nothing to update currently.

(b). Grounds & driveways contractor scheduling to be extended into June – July 2024; Additional proposals to be procured.

4). **New Business** - (a). New pricing proposal for Fiscal Year 2024-2025. Reviewed briefly and Pres. D. Borrelli asked that Board members please review for the next meeting and present questions or any modifications at that time for approval of new pricing.

5). **Other discussions for the good of the district**- Items to discuss and placed on the June Board Meeting Agenda. Meeting date changed to June 17 from June 18 due to conflict of schedules. Will allow sufficient time to review the new budget and pricing for the new fiscal year.

Motion to adjourn **M**/ M. Livak. **M/S** L. Machado. **Approved**

6). **Meeting adjourned** - 5:41pm by President Darren Borrelli

Next Meeting: Monday - June 17, 2024 @ 4:00pm at North Cemetery office – https://hilmarcemeterydistrict.org