# *Hilmar Cemetery District*

P.O. Box 309, Hilmar, Ca. 95324-0309

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **MINUTES of August 13, 2024**   **at the North Cemetery grounds = 8710 Tegner Rd, Hilmar, Ca** / at 4:05pm PDT President Borrelli opened the Meeting…

**Roll Call of Directors/Trustees …Present:**. *Pres Darren Borrelli;; Director Leslie Machado ; Director Taylor Nylund Also in attendance was Christopher Freeberg,Asst mngr+ HCD Manager Richard Rocha .; .Excused - Fatima S Rocha, Secty and VP Director Michele Livak*

**Reading of Minutes of prior Meeting…** dated July 16, 2024

**M/** *Taylor Nylund* ***S/*** *Leslie Machado to approve the Minutes – no corrections.* ***APPROVED***

**1). Financial Report** - Current Fiscal Year Financials – through July 31, 2024 **Revenue: $$5,80625 Expenses: $6,437.70 ; Operating Cash Fund: $1,067,883.33; Endowment Care Fund: $285,984.66**

**M/ *L Machado S/ T Nylund to accept the Financial Report APPROVED***

**2). President Borrelli /** - 1).. No Guests from the public …

**3). UNFINISHED BUSINESS //** (a)- **Payment of BILLS =**  *presented at the Meeting by Mngr Rocha see separate attachment….* ***M/ T Nylund S/ L Machado to pay the Bills as noted on attached page APPROVED***

(b)- District Trustees – Items to bring up to the Board was presented at this time… (1), Recommendation by Manager to continuing list of Names of potential candidates for Trustee position to minimize or avoid further Trustee vacancies. (***so Noted by Trustees present Ms Machado will contact a recommended, qualified candidate prior to the September Board meeting.)***

(c). Grounds Superintendent Report: < was presented by Manager >

**North Cemetery –**

Manager Rocha was given kudos for the beautiful condition of all the grounds – the extra watering cycles in the stressed areas have worked well; rodent control at North cemetery has been very successful. Grounds Foreman Mr Santos has been doing an admirable job.

**South Cemetery-/** (1). Asst Manager Freeberg was provided a number of Names of Contractors to obtain bids and timelines available to begin work phases for iron fencing materials and installation + a curb and paving contractor for an alternate bid to one already presented to the Board six months ago. Board is requesting bids to be available by the September 17th Board Meeting.

**4). NEW BUSINESS:**

***(a).*** *Manager Rocha reviewed Conflict of Interest policy ;(b). Reviewed Trustees Compliance and Course Completions to bring everyone up-to-date- Director Nylund will be completing by the March 2025 Annual CAPC Conference or an earlier Conference through CSDA ;(c ). discussion on payment plan options other than Cash / Check/ credit cards\*\* the later has a glitch from the processing Company and as of this date – still not available for use. Manager Rocha will continue to push the Company to have this issue resolved.*

***5). Other discussions for the good of the District ;*** to be placed on next meeting Agenda***….****; and any bids received from Contractors.*

**6). Meeting adjournment***-* ***M/*** *L Machado and* ***S/*** *T Nylund to adjourn* ***-- 4:45 pm PDT*** *-- meeting closed -by President Darren Borrelli*

**Next Meeting Date: September 17 at North Cemetery grounds \* 4:00pm**

Richard Rocha Darren Borrelli

Mngr / Hilmar Cemetery District President of the Board