#  ***Hilmar Cemetery District***

  **P.O. Box 309, Hilmar, Ca. 95324-0309**

(209)634-7655 email: cjfmanager@hilmarcemeterydistrict.org

North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **AGENDA of January 16,2024**  **\* 4:00pm –**

**Location: 8710 Tegner Rd –NORTH Hilmar Cemetery grounds.**

 **Roll Call of Directors/Trustees …**. *.*

**Reading of Minutes of** **prior Meeting… dated December 18, 2023**

**1). Financial Report** - to be presented at the Meeting…Current Fiscal Year Financials –Dec 31, 2023

**2). President Borrelli /** - (1). Introduction of any Guests- if any; 2). Committee Review – Update on SOUTH Hilmar Cemetery Improvement Plan; 3).Audit for 2023-2024 and 2022-2023/David Farnsworth, CPA Discuss contract.

 **3). UNFINISHED BUSINESS //**

(a)- **Payment of BILLS =** will be presented at the Meeting by current Mngr Freeberg …

 (b)- District Trustees – Items to bring up to the Board by a Trustee/Director will be presented at this time…

 (c). Grounds Superintendent Report: < to be presented by Manager >

**North Cemetery** – (1). Groundsman – Report / update on North Cemetery plan to level surfaces of numerous & various sunken gravesite areas to be reseeded after refreshing with topsoil & mulch + adding additional irrigation sprinklers to prevent future dry areas. 2). Reassessing timeline to slurry-coat North driveways and parking lots + re-striping.

**South Cemetery-/** (1). The Board ‘Grounds Improvement’ Committee with Manager Freeberg to report of their recommendations and proposed Budget for an updated Plan for South Cemetery <at the January Board Meeting>.

 (d) Review golpher erratication plan.

 (e) Review and update District By-Laws if found in need; discuss and review District Letterhead and design or re-format if needed;

(f). Board CALENDAR – scheduling of management sessions; Committee assignments; CAPC professional improvement conferences;

 **4). NEW BUSINESS // (a).** grounds & driveways contractor scheduling to be extended into February or March; (b). Purchase Order for approval and Delivery for February – Trees/Plants/Shrubs – for South Cemetery.; (c). Shop area improvement(s) plan;

 ***5). Other discussions for the good of the District ; Items to discuss and place on January Board Meeting Agend****a…..(a). Review of North Cemetery expansion opportunity(s)…C.U.P. consideration and discussion; (b). Budget review and assessment for final half of Fiscal Year*

 **6). Meeting adjournment***- ---by President Darren Borrelli*

***Next Meeting:*** *February 20, 2024 @ 4:00pm at North Cemetery office - \*\**

***Christopher Freeberg***  Mngr / Hilmar Cemetery District

[https://hilmarcemeterydistrict.org](https://hilmarcemeterydistrict.org/)

Enclosures --- if any = will be presented at the meeting

**Public Notice set out revised Agenda on January 10,2024**