# *Hilmar Cemetery District*

**P.O. Box 309, Hilmar, Ca. 95324-0309**

(209)634-7655 email: [cjfmanager@hilmarcemeterydistrict.org](mailto:cjfmanager@hilmarcemeterydistrict.org)

North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **AGENDA of September 19, 2023**  **\*scheduled for 4:00pm at 8710 Tegner Rd – North Hilmar Cemetery grounds.**

**Roll Call of Directors/Trustees …**. *.*

**Reading of Minutes of prior Meeting… dated August 15, 2023**

**1). Financial Report** - to be presented at the Meeting…Current Fiscal Year Financials –Aug 31, 2023

**2). President Borrelli /** - 1). Committee Review – interviews of respective Candidates for position of Manager; 2). Other considerations for discussions from President Borrelli : Review of District By-Laws and and update if needed; Discuss any new ‘format’ or design for District Letterhead so that all correspondence remains consistent; 3). Introduction of any Guests or the general Public who may be in attendance:

**3). UNFINISHED BUSINESS //**

(a)- **Payment of BILLS =** will be presented at the Meeting by Mngr Freeberg …

(b)- District Trustees – Items to bring up to the Board by a Trustee/Director will be presented at this time…California Assoc of Public Cemeteries October meeting(s) //

(c). Grounds Superintendent Report: < to be presented by Manager >

**North Cemetery** – (1). Groundsman – Report / update on servicing and repair of Backhoe … (2), various sunken gravesite areas to be focused on and brought to proper and level surfaces.

(d) Committee report for contactor contacts – will be updated upon the hiring and training of the new manager…

(e) Update – (1). , Readdress recommendation to plan on North Cemetery parking lot and driveways to be resurfaced with slurry coat and new Parking stripes; that North Cemetery Buildings be considered for painting in same Color to provide a balanced appearance and continuity of landscape viewing; paint 8710 Tegner Road entry gates & iron fencing < been over ten years and needs cleaner presentation.> and make additional refurbishing/painting of Office & public lavatory interiors and the like…

**South Cemetery-/** (1). The Board ‘Grounds Improvement’ Committee with Manager Freeberg to report at the October & November Board Meetings of their recommendations and proposed Budget for an updated Plan for South Cemetery.

**4). NEW BUSINESS // (a).** Board CALENDAR – scheduling of management sessions; Committee assignments; CAPC professional improvement conferences; (b ). Review and update District By-Laws if found in need; discuss and review District Letterhead and design or re-format if needed; (c). grounds & driveways contractor scheduling.

***5). Other discussions for the good of the District ;*** *extend Board interviews of final two Managerial Candidates through September … and finalize decision-to-hire by October Board Meeting.*

**6). Meeting adjournment***- ---by President Darren Borrelli*

***Next Meeting:*** *October 17 Board Meeting Date – 4:00pm -*

***Christopher Freeberg*** Mngr / Hilmar Cemetery District

<https://hilmarcemeterydistrict.org>

Enclosures --- if any = will be presented at the meeting

**Public Notice set out Sept 11, 2023**