#  *Hilmar Cemetery District*

 **P.O. Box 309, Hilmar, Ca. 95324-0309**

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **MINUTES of September 28, 2023**

 **\*Special Meeting at 6340 Tegner Rd –SOUTH Hilmar Cemetery grounds.\***

President Darren Borrelli called the Meeting to order at 9:04am

**Roll Call of Directors/Trustees :***Pres Darren Borrelli; 2nd VP Michele Livak; Directors Leslie Machado and Taylor Nylund ; 1st VP Paul Danbom was excused due to him being in the middle of almond harvest and corn chopping.*

*Manager Freeberg in attendance to act as Secretary as Mrs Rocha was unable to attend. .* **Reading of Minutes of prior Meeting… dated Sept 19 , 2023 *= M/ M Livak S/ L Machado to approval of the Minutes APPROVED***

**1). Financial Report** – **Waived** due to review completed on Sept 19 Meeting.

**2). President Borrelli /** - 1). This meeting is to bring forth an Approval of the best Candidate for future Manager <who is to take the place of Manager Freeberg upon retirement> ***President Borrelli reviewed with the Trustees the respective Candidates -correspondence and subsequent communication with Candidate #1 this week in which he has “regretfully withdrawn” himself from consideration. Therefore, Candidate # 2 – Richard Rocha- is hereby recommended to be the next Manager for the Hilmar Cemetery District.***

**3). UNFINISHED BUSINESS //**

(a)- District Trustees – Items to bring up to the Board by a Trustee/Director will be presented at this time: ***Choice of Managerial Candidate.*** *< see New Business >*

 (b). Grounds Superintendent Report: < to be presented by Manager ***> Waived ….***

 **(c).** *Board CALENDAR will be updated at the October 17 Meeting – scheduling of management sessions November and December + 2024; // Committee assignments; // CAPC professional improvement; // accommodate three month scheduling with training sessions for the ‘New’ Manager – retiring Manager Freeberg to work this out and advise the Board accordingly.*

**NEW BUSINESS:** (a) Resolution to Hire replacement Manager effective upon Candidate’s earliest opportunity to begin.

***M/ Taylor Nylund S/ Michele Livak : that the Hilmar Cemetery District resolves to Hire Mr Richard Rocha upon his earliest availability to begin training under the current Manager Freeberg, and it is the intention and commitment of all parties that Mr Rocha will be the active Manager prior to February 2024. Be it also resolved that Mr Freeberg will be retained as a consultant to the District through December 2024 in the capacity that the Board of Trustees has approved.***

 ***Motion APPROVED***

 ***5). Other discussions for the good of the District ;*** *No other actions for this meeting.*

 **6). Meeting adjournment***-*

*M/ L Machado S/ T Nylund to adjourn - 9:20am / ---by President Darren Borrelli*

***Next Meeting:*** *October 17 Board Meeting Date – 4:00pm -*

***Christopher Freeberg*** Mngr / Hilmar Cemetery District

 <https://hilmarcemeterydistrict.org>

Enclosures --- if any =