# *Hilmar Cemetery District*

**P.O. Box 309, Hilmar, Ca. 95324-0309**

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **MINUTES of June 20, 2023**   **at the Hilmar Cheese Company cafeteria/ 9001 Lander Ave, Hilmar, Ca**  9:03AM- PDT President Borrelli opened the Meeting…

**Roll Call of Directors/Trustees …Present:**. *Pres Darren Borrelli;; 2nd VP Michele Livak; 1st VP***:** *Paul Danbom.; Taylor Nylund...Excused: Director Leslie Machado via teleconference .Also in attendance was Fatima S Rocha, Secty and Christopher Freeberg, HCD Manager*

**Reading of Minutes of prior Meeting… dated May 31, 2023**

**M/** *Michele Livak* ***S/ Taylor Nylund***  *to approve the Minutes – no corrections.* ***APPROVED***

**1). Financial Report** - Current Fiscal Year Financials – through May 31, 2023 **Revenue: $187,662.91 Expenses: $129,937.68 ; Operating Cash Fund: $906,168.07; Endowment Care Fund: $255,732.47**

**M/*Michele Livak S/ Taylor Nylund to accept the Financial Report APPROVED***

**2). President Borrelli /** - 1).. Welcomed Mrs Taylor Nylund as the new Trustee/ Director; 2). President and Board requested Manager Freeberg to submit the final and approved INDEED job placement service for the New Manager position.// current Manager Freeberg to review all submissions and meet with Committee Members to anticipate direct interviews; 3). Budget finalization is the primary concern for this meeting – but will first review all current and projected BILLS and then move to Budget Line-Items….)

**3). UNFINISHED BUSINESS //**

(a)- **Payment of BILLS =**  *presented at the Meeting by Mngr Freeberg* …*see separate attachment….****M/ Taylor Nylund S/ / M Livak to pay the Bills as noted on attached page Motion: APPROVED***

(b)- District Trustees – Items to bring up to the Board was presented at this time… (1) Final Budget proposal recommended by Manager Freeberg.

(c). Grounds Superintendent Report: < was presented by Manager >NO Report ….

**North Cemetery –**

(D). VP Danbom’s construction project is TABLED to August/ September Board meeting.

(E) “No Dumping” signs being worked on by Freitas Sign Co…manager TABLED this item to August Meeting.

(F). Long range planning review – tabled to September Board Meeting.- but Manager Freeberg recommends consideration to slurry coat the asphalt driveway and parking lots at North Cemetery and re-stripe parking spaces perhaps in February or March 2024.

**South Cemetery-/** (1). TABLED actions – but Manager recommends consideration to re-surface the driveway and budget for additional driveway surface additions at South Cemetery

***4). NEW BUSINESS:***

***(a).*** *President Borrelli and the Board reviewed the 2023-2024 Fiscal Year BUDGET .. making corrections in Payroll categories to better anticipate new Manager position cost* ***Resolution:******M/ P Danbom and S/ Taylor Nylund to submit the Hilmar Cemetery District Fiscal Budget of 2023-2024 finalized today to the Auditor Office at County of Merced Motion - Motion APPROVED***

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**CONTINUED:**

***5). Other discussions for the good of the District ;*** to be placed on next meeting Agenda***….****Update for interviews for Manager position.*

**6). Meeting adjournment***-* ***M/*** *M Livak and* ***S/*** *P Danbom to adjourn* ***-- 10:32am PDT*** *-- meeting closed -by President Darren Borrelli*

***Next Meeting Date: July 18, 2023 \* 4:00pm***

***Christopher Freeberg Darren Borrelli***

Mngr / Hilmar Cemetery District President of the Board

<https://hilmarcemeterydistrict.org>

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